

Lakehead Interprofessional Student Society (LIPSS) Succession Plan 2017/18

Monday March 20th, 2017: Applications open for Co-President, Director, and Associate positions for *current internal members of LIPSS*. For application procedures, refer to the **Outline for Letter of Interest** below. Current members have until March 31st to complete an application before it is open to the entire student body.

Friday March 31st, 2017: Applications open for Director, and Associate positions for external members. Internal members can still complete an application during this time.

Monday April 24th, 2017: Applications close for Co-President, Director and Associate positions.

Sunday May 7th, 2017: All existing LIPSS members present as well as those external members who completed an application

- **Co-Presidents:** Will get 2 minutes to speak to group. Then will be voted first. If only 2 individuals are interested in being Co-Presidents, a vote of confidence will still take place. Any individuals who are not voted as Co-President may run for Director positions. One academic year of experience with LIPSS is required to run for Co-Presidency. All voting members for the 2016/17 year are able to vote for the new Co-Presidents.
- **Directors:** Each Director candidate in each subcommittee will have up to two minutes to speak to the group. Individuals interested in Director positions will have listed their top three choices in their Application. Any individuals who are not voted Directors can run for Associate positions, which will take place after all Directors are elected. All voting members for the 2016/17 year are able to vote for the new Directors.
- **Associates:** Each Associate in each subcommittee will have one minute to speak to the group. Individuals interested in Associate positions will have listed their top three choices in their Application. All voting members for the 2016/17 year are able to vote for the new Associates.
- If an individual is not elected into a Director or Associate position, they will have the option of being a General Member of LIPSS, should they still be interested.

Monday March 20th:

Year-end review survey will be sent out via Google Forms by existing Co-Presidents, due

Monday April 24th, and summarized to be discussed at AGM.

Sunday May 7th - Saturday June 3rd: Incoming LIPSS members must meet with outgoing LIPSS members in the same position in order to receive orientation.

Sunday May 7th: Annual General Meeting

- Elections will take place
- Constitution Review (quick)
- Group will discuss feedback from Year-End Review and how LIPSS can do better in future

Saturday June 3rd: All new members of LIPSS will take on their allocated positions on this date.

Application Evaluations

Evaluation Rubric

Committee members will rank candidates based on the following criteria:

Commitment /4

Past Contributions /4

Future Contributions /2

All applications will be reviewed by the Co-Presidents prior to the AGM

| LIPSS Executive Succession Summary of Dates | | |
|--|------------------|---|
| Nominations Due | April 24 11:59pm | Google Form Application |
| Election of Co-Presidents | May 7, 7:00pm | LUSU Boardroom |
| Appointment/Election of Directors | May 7, 7:00pm | LUSU Boardroom |
| Appointment of Associates | May 7, 7:00pm | LUSU Boardroom |

Note: This process of Director succession was developed based on input of committee members, and the thoughts of Directors and Co-Presidents about the important ingredients to succeed in these roles.